



**TOWN OF ROCKY HILL  
MEETING – ACTIONS TAKEN**

NAME OF PUBLIC BOARD OR COMMISSION	Government Operations Committee
DATE OF MEETING	April 6, 2015
PERSON PREPARING	Jo-Anne Booth, Recording Secretary

**MEMBERS PRESENT**

1. Nadine Bell, Chairwoman	2. Guy Drapeau (Councilor)
3. Tim Moriarty (Councilor)	4. Also present: Jim Sollmi (Director of Community Development Services)
5. John Mehr (Finance Director)	6. Guy Scaife (Town Manager) (Entered at 6:02 p.m.)
7. Mike Mancini (Director of Facilities for Bd. Of Ed.)	8. Lisa Zerio (Director of Parks and Recreation & Custodial Staff)
9. Chris Rusack (Parks and Recreation)	10. Tyson Burk (O & G Industries, Inc.)
11. Lorel Purcell (O & G Industries, Inc.)	12. Adam Palmer (Friar Associates)

**MEMBERS ABSENT**

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**1<sup>st</sup> ACTION**      ☒ Passed    ☐ Failed    ☐ Tabled

Councilor Drapeau made a motion to approve the Minutes of the February 17, 2015 special meeting of the Government Operations Committee. The motion was seconded by Councilor Moriarty and adopted unanimously.

**2<sup>nd</sup> ACTION**      ☒ Passed    ☐ Failed    ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution, dated April 6, 2015, for the Award of Contract – Construction Management – Stevens School Fire Protection and Elevator Project and forward this to the Town Council. The motion was seconded by Councilor Moriarty and adopted unanimously.

BE IT RESOLVED that the Rocky Hill Town Council authorizes the Town Manager to enter into a contract for Construction Management Services for the Fire Protection and Elevator Installation Project at Stevens School to O & G Industries, Inc., 112 Wall Street, Torrington, CT at a cost of \$140,218.00. This cost will be charged to the Capital Improvement Budget project line (01-950-000-5720) for School Improvements.

*Report and Recommendation*

A committee of Board of Education members and school staff requested RFQ's for construction management services for the school's summer of 2015 projects. Five responses were received by the committee. All five construction management firms made presentations to the committee. After the presentations, the committee recommended O & G Industries as the construction manager for the summer projects. The selection of O & G Industries was approved by the Board's School Facilities Committee as well as the full Board.

O & G Industries will oversee the installation of the sprinkler system and the elevator at Stevens Elementary School. O & G will work with Friar Associates, the architect, to prepare bid documents, will bid the project, and will provide on-site supervision during the project.

3<sup>rd</sup> ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution, dated April 6, 2015, for the Award of Contract – Engineering Services – ADA Handicap Accessible Ball Field Complex at Elm Ridge Park and forward this to the Town Council. The motion was seconded by Councilor Moriarty and adopted unanimously.

BE IT RESOLVED that the Rocky Hill Town Council authorizes the Town Manager to enter into a contract to provide Engineering Services for the ADA Handicap Accessible Ball Field Complex at Elm Ridge Park Project with BSC Group – Connecticut, Inc., 300 Winding Brook Drive, Glastonbury, CT at a cost of \$57,300.00. This cost will be charged to a State Grant that the Town is receiving from the Department of Energy & Environmental Protection.

*Report and Recommendation*

The subcommittee of Government Operations working on the ADA compliant rubberized ball field at Elm Ridge Park requested RFQ's for engineering services for this project. Eight RFQ's were received by the subcommittee. After staff reviewed, three were selected to be interviewed. After a second round of interviews with the top two candidates, the subcommittee and town staff recommends BSC Group be awarded the contract to provide engineering services for this project.

4<sup>th</sup> ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion that the Government Operations Committee approve the following invoices: (1.) Friar Associates' invoice in the amount of \$10,375.00; (2.) O & G Industries, Inc's invoice in the amount of \$1,533,160.40; (3.) O & G Industries Inc.'s invoice in the amount of \$1,603,030.03; (4.) Consulting Engineering Services' invoice in the amount of \$2,925.00; and (5.) EnviroMed Services Inc's invoices in the amount of \$5,850.00, \$5,515.00, \$5,240.00, \$571.00 and \$515.00. The motion was seconded by Councilor Moriarty and adopted unanimously.

5<sup>th</sup> ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Moriarty made a motion to adjourn the meeting at 6:41 p.m. The motion was seconded by Councilor Drapeau and adopted unanimously.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR  
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**